

**MINUTES OF RYARSH PARISH COUNCIL MEETING  
MONDAY 9<sup>th</sup> DECEMBER 2019 AT 8.00PM  
RYARSH VILLAGE HALL**

**Present:** Cllrs McKinlay (Chairman), Emson (Vice Chairman), Barton, Butler, Martin, Storey and Sutton, Borough Councillor Kemp (8-8.05pm),, 2 members of public (one left at 8.40pm), Clerk

ITEM	MINUTES	ACTION
1.	<p><b><u>APOLOGIES RECORDED, DECLARATIONS OF INTEREST MADE AND REGISTER OF INTERESTS:</u></b> Apologies were received from County Councillor Hohler and Borough Councillor Montague. There were no declarations of interest.</p>	
2.	<p><b><u>APPROVAL &amp; SIGNING OF MINUTES OF PARISH MEETING 11<sup>th</sup> NOVEMBER 2019:</u></b> The Minutes arising from the Parish Council Meeting on 11<sup>th</sup> November were agreed by all Councillors and signed by Cllr McKinlay.</p>	<b>MM</b>
3.	<p><b><u>REPORTS:</u></b> <b>Police –</b> It was said that there had been a problem with 4x4 vehicles driving up banks to knock things down, and on Workhouse Road a 30mph sign has been knocked down. The Clerk has reported this to the police and Kent Highways. In the past the Parish Council had approached Gallagher's about replacing the stones to prevent people driving on the kerbs causing damage. The road is getting quite damaged and this is on land belonging to Gallagher. This will be reported to them again.</p> <p><b>County Councillor –</b> :There was no report.</p> <p><b>Borough Councillor –</b> Cllr Kemp reported that the Borough Council is in purduh because of the election so there are no meetings. The new bin collections were discussed. Any problems should be reported to TMBC. The contractor Urbaser are putting extra people on shifts and TMBC have taken on staff to deal with the problems. Residents have engaged so well with the recycling that there has been a big reduction in the amount of waste going to the Allington incinerator. It was confirmed that the Saturday Bulky Refusion collection will not take any garden waste.</p>	Clerk
4.	<p><b><u>PLANNING:</u></b> (a) <b>Plans Received for Comment:</b> There were no plans received for comment.</p> <p>(b) <b>Decision Notices:</b> There were no decision notices to report. There was a discussion about the planning appeal for Moonfield, and it was noted that there are great delays in appeals being dealt with.</p> <p>(c) <b>Any other planning matters:</b> Cllr McKinlay talked about The Local Plan Consultation. The Parish Council responded initially to say we were pleased that no areas in Ryarsh were approved but were concerned that there was no real connection between the houses which were proposed to be built and the facilities needed to support them and make them work as communities, such as schools and shops. It was agreed that Cllr McKinlay would respond on behalf of the Parish Council. Malling.</p>	<b>MM</b>
5.	<p><b><u>MATTERS ARISING</u></b> (a) <b>Actions from last meeting:</b> The Clerk reported that the following actions have been taken:</p> <ul style="list-style-type: none"> <li>• The November update was completed and sent out.</li> <li>• A quote to paint the slide and repair the Notice Boards on The Street and Birling</li> </ul>	

Signed .....

Date .....

## Minutes of Ryarsh Parish Council Meeting Contd

	<p>Road has been received.</p> <ul style="list-style-type: none"> <li>• The Notice Board on Roughetts Road still requires attention. Cllr Barton agreed to deal with this.</li> <li>• Information relating to the Leybourne outdoor gym has been obtained.</li> <li>• The Clerk and Cllr McKinlay are making arrangements to meet with Ryarsh Primary School and Kent Highways to discuss s106 traffic calming measures.</li> <li>• A request for better signage on Sandy Lane and a speed reduction has been made to Kent Highways.</li> <li>• The occupier of Godfreys has been sent a letter asking them to cut back vegetation.</li> <li>• PSR have attended to repair the faulty streetlight at Godfreys.</li> <li>• Website information has been obtained and will be discussed later.</li> </ul> <p>(b) To consider Grass Cutting Contract – Recreation Ground A quote has been received from Landscape Services for 2020. There was a discussion about whether the Parish Council will deal with the contract or pass it over to Ryarsh Village Hall and make a donation towards it. The main problem encountered by the Parish Council has been liaising with the hirer to arrange pitch markings. Councillors will consider the situation and reach a decision at the January meeting.</p> <p>(c) To consider Accessibility Regulations and new Parish Council website The Clerk has obtained quotes for a new website and will send details to Councillors, with a view to making a decision at the January meeting.</p> <p>(d) To note Renewal with Information Commissioners Office Noted.</p> <p>(e) To consider KALC Community Awards Scheme 2020 The Parish Council can put forward the names of people in our community who have done a lot of good and we think should get an award. Councillors should consider who deserve to be put forward and this can be discussed at the next meeting.</p> <p>(f) To receive updates and reports:</p> <ol style="list-style-type: none"> <li>i. Kent Minerals &amp; Waste Sites Plan -Consultation on the Proposed Modifications to the Early Partial Review of the Kent Minerals and Waste Local Plan 2013-30 The consultation asks if we want to submit any further information. The Clerk will contact Kent County Council and the Ryarsh Protection Group for details.</li> <li>ii. Kent Association of Local Councils (KALC) and T&amp;M KALC Cllr McKinlay reported on the KALC AGM and Tonbridge &amp; Malling KALC.</li> </ol> <p>(g) To consider Parish Council projects: Water Fountain and Gym Equipment Water fountain – the Clerk has received a quote for an outdoor vandal proof fountain that can be used to drink from, refill water bottles and with a low dispenser for pets. Councillors agreed it would need to be used to refill water bottles but it did not need a dispenser for dogs as they should not be on the Recreation Ground. The Clerk will look for alternative fountains. There are wider issues to be considered – the cost of the water, the correct location which will need the approval of Ryarsh Village Hall, CCTV, maintenance, repairs and upkeep. The Clerk was asked to find out what the maintenance would entail.</p> <p>The Clerk has spoken to the Clerk of Leybourne Parish Council about their outdoor gym equipment. Councillors noted the costs and other issues to consider.</p>	<p><b>MB</b></p> <p><b>MM, Clerk</b></p> <p><b>Clerk</b></p> <p><b>All</b></p> <p><b>Clerk All</b></p> <p><b>Clerk II</b></p> <p><b>Clerk</b></p> <p><b>Clerk Clerk</b></p>
6.	<p><b>OPEN FORUM:</b> Public Participation Session A resident reported that he has been waiting for internet connection to his property since 20 September as the road must be shut off to carry out work on the wooden post which has low voltage electric cable. During one phone call he was told this closure was down to the Parish</p>	

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	Council. Councillors confirmed the closure would be by Kent Highways and they will ask for more information for him.	<b>Clerk</b>
7.	<p><b><u>PARISH NEWS AND CORRESPONDENCE:</u></b>            Cllrs were saddened to learn that some of the lights on the Christmas tree had been vandalised. It is understood an electrician will be attending to see if they can be repaired. Cllrs have agreed to a donation of £200 towards the cost of the lights and the ceremony.</p>	
8.	<p><b><u>HIGHWAY AND FOOTWAY MATTERS:</u></b>            (a) To report any highways problems – <a href="http://www.kent.gov.uk/roads-and-travel/report-a-problem">www.kent.gov.uk/roads-and-travel/report-a-problem</a>            It was noted that Kent Highways have issued a notice that Church Road will be closed from 13<sup>th</sup> December for 5 days            It was reported that hardcore has been dumped in the layby of Workhouse Road. Further down the road on the left hand side is another pile of hardcore.            It was also reported that opposite footpath MR148 where trees have been cut down, on opposite side to the steps, the branches have been piled up on the road on either side of footpath.</p> <p>(b) To consider Surplus Land and Stopping Up Order Consultation for land at Ryarsh Park (feature walls)            Redrow have built the feature walls at the entrance to the estate on land belong to Kent County Council without their permission. The Parish Council has been consulted as part of the process to rectify the situation, but had no comments to make. This should be left to KCC to decide as it is their land.</p> <p>(c) To receive update on Kent Highways Seminar 2019            Cllr McKinlay and the Clerk attended. A report has been circulated which contains a lot of information.</p> <p>(d) To receive an update on progress of S106 Monies and Traffic Calming and consider proposals            An initial consultation has been sent out, and only two replies have been received which the Clerk will circulate.            There will be a meeting with Kent Highways in the New Year.</p> <p>(e) To report any street lights or footpath issues            Leaves have been cleared from footpaths, but the path towards the school has been forgotten again and is very slippery.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>All</b></p> <p><b>Clerk</b></p> <p><b>MM,Clerk</b></p> <p><b>Clerk</b></p>
9.	<p><b><u>VILLAGE HALL</u></b>            (a) To receive updates and information about Ryarsh Village Hall            The Village Hall are progressing plans for their website with the help of a villager. They are looking for volunteers to help doing any jobs, perhaps with a view to getting involved with the management of the Hall in due course if they are interested.</p>	
9.	<p><b><u>PARISH MAINTENANCE AND REPORTS:</u></b>            To receive reports on and report any issues about:            (a) Quote to paint slide and repair Notice Boards            Birling Parish Council have recommended a contractor who has provided a quote. Cllrs approved the quote for work to paint the slide.            Cllr Barton has repaired the door on the Birling Road Notice Board so this does not need attention. It was agreed that the Notice Boards on Birling Road and The Street do not need painting, but the timbers and the pin boards do need replacing and it does need cleaning. The Clerk will request an amended quote for this.</p> <p>(b) Parish Property (including Ryarsh Resource Room, Defibrillator etc)            There was nothing to report.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p>

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	<p>(c) Play Area It was reported that the new equipment on the play area has been well received and well used.</p> <p>(d) Recreation Ground There was nothing further to report.</p> <p>(e) Trees There was nothing to report.</p>																						
10.	<p><b><u>FINANCIAL MATTERS</u></b></p> <p>(a) To receive bank statements, consider and approve financial statements The Financial Statement for November was signed by Cllrs Emson and Sutton.</p> <p>(b) To consider invoices, approve and sign cheques Since the last meeting a cheque for £500 Unity Trust Bank to open the new account was signed. The following invoices were APPROVED and cheques were signed by Cllrs Emson and Barton.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 35%;">Commercial Services Trading</td> <td style="width: 40%;">4<sup>th</sup> quarterly invoice for Grounds Maintenance 2019</td> <td style="width: 25%; text-align: right;">£271.34</td> </tr> <tr> <td>PSR Lighting</td> <td>Streetlight Maintenance Nov 19</td> <td style="text-align: right;">£116.40</td> </tr> <tr> <td>Mel Barton</td> <td>Repair costs Birling Road Notice Board</td> <td style="text-align: right;">£13.78</td> </tr> <tr> <td>Deborah Nankivell</td> <td>Donation – Christmas Tree Lights</td> <td style="text-align: right;">£200.00</td> </tr> <tr> <td>Clerk</td> <td>Dec Salary, allowance, expenses</td> <td style="text-align: right;">£795.45</td> </tr> <tr> <td>HMRC</td> <td>PAYE &amp; NI December19</td> <td style="text-align: right;">£124.24</td> </tr> <tr> <td colspan="2"></td> <td style="text-align: right; border-top: 1px solid black;">£1,521.21</td> </tr> </table> <p>Payments to Eon for electricity for November of £109.65 and to the Information Commissioners Office for data registration fee of £35 were approved.</p> <p>It was noted that £600 had been received from KCC, being Cllr Hohler's contribution towards the play area work, and a vat reclaim had also been received.</p> <p>(b) To consider draft budget and precept request for 2020/21 Cllrs have seen information about the budget and spending this year and plans for discussion for next year. This will be considered and approved at the January meeting.</p> <p>(c) To receive update about move to a new bank The Clerk has now obtained all signatures on the paperwork to submit to Unity Trust Bank. All payments will need the approval of two Councillors. The Clerk will manage the account but will not be able to approve payments.</p>	Commercial Services Trading	4 <sup>th</sup> quarterly invoice for Grounds Maintenance 2019	£271.34	PSR Lighting	Streetlight Maintenance Nov 19	£116.40	Mel Barton	Repair costs Birling Road Notice Board	£13.78	Deborah Nankivell	Donation – Christmas Tree Lights	£200.00	Clerk	Dec Salary, allowance, expenses	£795.45	HMRC	PAYE & NI December19	£124.24			£1,521.21	<p><b>All Clerk</b></p> <p><b>Clerk</b></p>
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11.	<p><b><u>MATTERS FOR NEXT MEETING</u></b> There were no matters raised.</p>																						

The Meeting concluded at 9pm  
Date of the next Parish meeting is **Monday 13<sup>th</sup> January 2020**