

Councillors Present:

Cllr M McKinlay (Chairman)
Cllr M Barton
Cllr A Betts
Cllr C Martin
Cllr S Payne

Also in attendance:

1 member of public
L Mackie (Clerk)

1. APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST

Apologies were received and accepted from Cllrs I Emson and J Sutton, County Councillor S Hohler and Borough Councillors A Kemp and P Montague.

2. MINUTES

- a) To receive and approve the Minutes of the meeting held on **9th May 2022** for signature
It was **RESOLVED** that the Minutes of 9th May 2022 be approved and signed as an accurate record by Cllr McKinlay.
- b) To receive and approve the Minutes of the Annual Parish Council Meeting held on **9th May 2022** for signature
It was **RESOLVED** that the Minutes of 9th May 2022 be approved and signed as an accurate record by Cllr McKinlay.

3. EXTERNAL REPORTS

(a) County Councillor Hohler

Cllr Hohler has provided the following report:

Kent County Council has agreed the Strategic Plan for the next four years, on which there has been a public consultation. As the strategy sets out our direction of travel for the next four years it is important to have the right mechanisms in place that can tell us how we are doing as we work with our partners towards meeting the priorities and commitments set out. To do this we need to have a detailed understanding of the impact that our services are having, and we will ask residents, service users, businesses, staff and providers to share their experiences and views with us so we can get a complete picture.

I understand that Ukrainian children will not take precedence over others for school places but will be subject to the same admission procedures.

(b) Borough Councillors Kemp and Montague

There was no report.

(c) Police

Residents can sign up to My Community Voice to receive alerts, notifications and other information from the police.

Complaints have been received from residents about motorcycles around the village and off East Street. They have been arriving most evenings after 5pm and were there all day yesterday creating noise and nuisance. Cllrs have heard these motorbikes around the village. Cllr McKinlay has reported this to the police, and there is a reference number that residents can quote when reporting to the police, so that the incidents can be linked together.

4. PLANNING

(a) Plans Received for Comment

- i. **TM/22/01160/FL - Judes Cottage, Old School Lane** - Demolition of an existing prefabricated concrete garage and replacement with new wooden garage
There were **NO OBJECTIONS**

(b) Approvals

- i. **TM/22/00494/FL - Talbot Cottage, 78 Old School Lane** - Two storey side extension and associated internal and external works

(c) Refusals

There were no refusals to report.

(d) Any other Planning Matters

Cllr McKinlay reported that the glamping pods application for Roughetts Road is waiting to go to Committee.

5. MATTERS ARISING

(a) Clerks Actions Since Last Meeting

- The newsletter was prepared and circulated.
- The Queen's Jubilee Water bottles were received, and circulated by Cllr McKinlay through the school
- Responded to Ryarsh Village Hall Trust with the Parish Council's views that an Occupational Trust for the Play Area was not needed.
- Contact TMBC Waste Services to ask for more frequent collections of the dog waste bin at the end of Old School Lane.
- Reported the streetlight that is not working outside Moonfield. The contractor has indicated this may not be included in the inventory of streetlights for Ryarsh and may need modernising. There was a discussion about the location of the Streetlight and the Clerk will report this to the contractor.
- Reported possible Ash Die Back in trees on the Recreation Ground to the Ryarsh Village Hall Trust. Their tree surgeon has indicated work is required to two branches overhanging the play area. Cllrs agreed the trees are on the Recreation Ground and it is the responsibility of Ryarsh Village Hall to cut these branches back. Last year the Parish Council cut back vegetation in the play area voluntarily. In the past, the Village Hall has undertaken this work.
- Met with the Internal Auditor and circulated details to Councillors.
- Renewed the Parish Council's Insurance Policy.

(b) Temporary Road Closure – The Street – 22.06.22-24.06.22

This is for work to be carried out by Trooli outside 2 Carrills Cottage. Moonfield is waiting for water to be connected and work by UKPN which both need road closures. The Clerk will contact Kent Highways and put them in touch with the resident to find out how all the works can be carried out on the same day. This will cause less disruption for residents and businesses.

(c) Landscape Services: Planning for your 2022 Outdoor Events

If there are any events the Parish Council can notify them so that the grass can be cut in time.

(d) TMBC: Parish Infrastructure Statement (16.06.22)

The Parish Council has nothing to add to this statement.

(e) Parish Council Projects

The Clerk will contact the company about delivery of the notice boards.

6. OPEN FORUM – Public Participation Session

There were no questions.

7. PARISH COUNCILLOR REPORTS

(a) Queens Jubilee Event 04.06.22

This was a very successful event. The tea party was lovely and the concert was excellent. The presentations of the KALC Award to Deborah Nankivell and Ryarsh Community Awards to Gill Didino, Jon and Helen Sutton and David Storey went very well. Councillors gave their congratulations to everyone who helped organise the event. The Sunday morning service in the Village Hall was also very good and well attended.

(b) KALC T&M 21.06.22
Cllr McKinlay will attend.

(c) KALC Cllrs Conference 30.06.22 (MM)
Cllr McKinlay will attend.

(d) KALC Chairmanship Conference 28.07.22 (MM)
Cllr McKinlay will attend.

8. MONTHLY CHECK LIST

(a) To receive reports about

- i. Highways, Footpaths and Footways
There was nothing to report.
- ii. Street lights
The streetlight by the footpath near Moonfield is not working.
- iii. Parish property: Defibrillator, Ryarsh Resource Room
The Clerk will contact David Storey to confirm the Defibrillator is being regularly checked.

(b) Play Area and Recreation Ground
There was nothing to report.

(c) Ryarsh Village Hall
There was nothing to report.

9. FINANCIAL MATTERS

(a) To consider and approve invoice payments

The following accounts for payment were approved. The payments will be authorised by Cllrs McKinlay and Martin.

Payee	Description	Total £
	Payments Approved Since Last Meeting	
Gallagher/Came & Co	Insurance Renewal 01.06.22-31.05.23	£1,370.88
	Payment Approved at June Meeting	
PSR Lighting	Streetlight Maintenance May 2022	£116.40
KALC	Councillors Conference 30.05.22	£60.00
Lionel Robbins	Internal Audit 12.05.22	£90.00
Recognitioni Express	Queens Jubilee Water Bottles	£994.68
A Betts	Reimbursement – Community Awards costs	£250.39
Clerk	Salary June 2022	£849.69
HMRC	PAYE and NI June 2022	£97.34

Payment to N Power for Electricity for May 2022 of £119.67 will be paid by Direct Debit.

(b) To receive bank statements, consider and approve financial statements for signature and note budget monitoring

These have been circulated and considered by Cllrs. The statement was approved and will be signed by Cllr McKinlay. There were no issues relating to budget monitoring for the year.

Minutes of Ryarsh Parish Council Meeting

- (c) To receive report from Internal Auditor for year ending 31 March 2022 and to consider if any action is needed
The Internal Audit report has been received by Councillors and considered. It was RESOLVED that there was no action to take.
- (d) To review the effectiveness of the system of Internal Control. Councillors are asked to consider the attached Statement of Internal Control in support of the Annual Governance statement
The Council considered and approved the Statement of Internal Control for the year ending 31 March 2022 at the meeting on 9th May 2022. This approval is confirmed. The Chairman and Clerk have signed the Statement on behalf of the Council.
- (e) To approve the Annual Governance Statement for 2021-22, Section 1 of the AGAR for the year ending 31 March 2022.
The Council considered and approved the Annual Governance Statement for 2021-22. The Chairman and Clerk signed and dated the Statement on behalf of the Council.
- (f) To approve the Accounting Statements for 2021-22, Section 2 of the AGAR for the year ending 31 March 2022 and the supporting Bank Reconciliation as at 31 March 2022 and the explanation of the significant variations from last year (2020-21) to this year (2021-22)
The Council considered and approved the Accounting Statements and supporting documents as provided by the Responsible Financial Officer who had prior to the meeting signed and dated Section 2 of the AGAR for 2021-22. The Chairman signed and dated the Accounting Statement on behalf of the Council.
- (g) To note renewal of Parish Council Insurance 01.06.22
Noted.
- (h) To consider Pension Scheme for Employee
There was a discussion about auto enrolment. Cllrs AGREED enrolment with the Nest pensions scheme.
- (i) To consider any other financial matters
The Council noted the proposed dates for the Exercise of Public Rights as selected by the Council's Responsible Financial Officer from Monday 20th June to Friday 29th July 2022.

10. MATTERS FOR NEXT MEETING

The Meeting concluded at 8.40pm

Date of the next Parish Council Meeting is **Monday 11th July 2022** at 8pm

Signed

Dated