

Minutes of **Ryarsh Parish Council** Meeting held in the Davison Room, Ryarsh Village Hall on
Monday 14th November 2022 at 8.00pm

Councillors Present:

Cllr I Emson (Vice Chairman)
Cllr M Barton
Cllr A Betts
Cllr A Martin
Cllr S Payne

Also in attendance:

L Mackie (Clerk)

1. APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST

Apologies were received and accepted from Cllrs McKinlay (illness) and Sutton (holiday), County Councillor Hohler and Borough Councillors Kemp and Montague. Cllr Emson chaired the meeting in Cllr McKinlay's absence.

2. MINUTES

It was **RESOLVED** that the Minutes of 10th October 2022 be approved and signed as an accurate record by Cllr Emson.

3. EXTERNAL REPORTS

(a) County Councillor Hohler

Cllr Hohler has provided a report, circulated to Cllrs. Details of a conference on the environment will be included in the Parish Council newsletter. KCC are also working on budget problems for this year.

(b) Borough Councillors Kemp and Montague

There was no report.

(c) Police

There was no report.

4. PLANNING

(a) Plans Received for Comment

- i. **TM/22/02245/LB – The Holmes, The Street** – Listed Building Application: Like for like replacement of all windows to North East elevation
There were **NO OBJECTIONS**.
- ii. **TM/22/02406/FL – Hillview, London Road** – New front bay with entrance porch and single storey side extension
There were **NO OBJECTIONS**.

(b) Approvals

There were no approvals to report.

(c) Refusals

- (d) **TM/22/01891/FL- 2 Ryarsh Place Cottages, Birling Road** - Single storey front extension, new front porch and two storey side and rear extension

(e) Any other Planning Matters

- i. **TM/22/02228/LDP - The Hollies, London Road** - Lawful Development Certificate
Proposed: Erection of a detached single storey building comprising a swimming pool, sauna, gym, games room, bar, plant room and changing facilities for use incidental to the enjoyment of the existing dwelling The Hollies (no comments)

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Initials.....

5. MATTERS ARISING

- (a) Clerks Actions Since Last Meeting
- The newsletter was prepared and circulated.
 - The Parish Council's Response to the TMBC Regulation 18 Local Plan Consultation was submitted.
 - Reported the 40mph signs being hidden by undergrowth to Kent Highways
 - Asked Kent Highways to consider measures to help safety on Roughetts Road
 - Reported overgrown verges on Roughetts Road to Kent Highways
 - Contacted Trinity to ask them to cut back vegetation around Ryarsh Park
 - Contacted Highways England about the smaller vegetation planted next to the Smart Motorway instead of mature plants, meaning noise levels are significantly higher.
- (b) Annual Play Area Safety Inspection 02.11.22
Cllrs Barton and McKinlay attended. The inspection went well, the only issue being the gate hinges. Cllrs Barton and Emson will deal with this.
- (c) Update to the Kent Mineral Sites Plan 2020 (Call for Sites – Hard Rock) 12.12.22
www.kent.gov.uk/mineralsandwaste
Cllrs have seen details of the Update which relates to hard rock and does not affect Ryarsh.
- (c) To discuss Highways Improvement Plan Update.
There has been no response from Kent Highways.
- (d) To consider and adopt new Code of Conduct (NALC model or TMBC)
Cllr McKinlay will report back with recommendations.
- (e) To consider Emergency Plan
Cllr McKinlay will produce a plan for Cllrs to consider.
- (f) To consider Fire Hydrant Inspections
Cllrs Barton and Sutton will inspect the hydrants.
- (g) Parish Council Projects
Cllrs will consider possible future projects. One suggestion was to improve the entrance from the gate to the play area with paving slabs or concrete.

6. OPEN SESSION – Public Question Time
There were no questions.

7. PARISH COUNCILLOR REPORTS

- (a) Kent Highways Seminar – 11th October 2022
Cllr McKinlay and the Clerk attended. Notes have been circulated to Cllrs.
- (b) TMBC Parish Partnership Panel 03.11.22
Cllr McKinlay attended.
- (c) Remembrance Service November 2022
Cllrs McKinlay and Barton attended and Cllr McKinlay laid the wreath.
- (d) KALC AGM 19.22.33
Cllr McKinlay is attending.
- (e) JPCTCG 23.11.22
This was noted. Cllr McKinlay may be attending.
- (f) KALC (T&M) 15.12.22
This was noted.

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8. MONTHLY CHECK LIST

- (a) To receive reports about
- i. Highways, Footpaths and Footways
The Clerk will report leaves on the Birling Road footpaths to TMBC.
 - ii. Street lights
There were no issues to report.
 - iii. Parish property: Defibrillator, Ryarsh Resource Room
New pads will be ordered for the defibrillator next month.
- (b) Play Area and Recreation Ground
There were no matters to report.

9. FINANCIAL MATTERS

- (a) To consider and approve invoice payments
The following accounts for payment were approved. The payments will be authorised by Cllrs Barton and Martin.

Payee	Description	Total
	Payment Approved at November Meeting	
PSR Lighting	Streetlight Maintenance October 2022	£116.40
Commercial Services Trading Ltd	Quarterly Grounds Maintenance	£620.21
Citizens Advice Bureau	Donation	75.00
Clerk	Salary November 2022	£840.14
HMRC	PAYE and NI November 2022	£92.04
Clerk	Expenses October 2022	£9.10
Clerk	Reimbursement Printer (Currys)	£319.99

A further invoice of £25 is due for payment for the Poppy Wreath.
Payment to N Power for Electricity for October 2022 of £121.99 will be paid by Direct Debit.

- (b) To receive bank statements, consider and approve financial statements for signature and to monitor budget
These have been circulated and considered by Cllrs. The statement was approved and was signed by Cllr Emson. The Clerk reported on budget matters – overall spend is 36% which is below budget for the year. A new printer has been purchased. Details of a salary award for the Clerk and new electricity contracts will be discussed at the next meeting.
- (c) To consider donation to Heart of Kent Hospice
Cllrs agreed to donate £100 towards the valuable work of the Hospice as a number of people from Ryarsh have been cared for by them.
- (d) To consider any other financial matters
There were no other matters.

10. MATTERS FOR NEXT MEETING

There were no matters.

The Meeting concluded at 8.14pm

Date of the next Parish Council Meeting is **Monday 12th December 2022** at 8pm

Signed

Dated 12-12-22