

Minutes of **Ryarsh Parish Council** Meeting held in the Davison Room, Ryarsh Village Hall on
Monday 9th January 2023 at 8.00pm

Councillors Present:

Cllr M McKinlay (Chairman)
Cllr A Betts
Cllr C Martin
Cllr S Payne
Cllr J Sutton

Also in attendance:

L Mackie (Clerk)
1 member of public

1. APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST

Apologies were received and accepted from Cllrs Emson and Barton, County Councillor Hohler and Borough Councillors Kemp and Montague. There were no Declarations of Interest.

2. MINUTES

It was **RESOLVED** that the Minutes of 12th December 2022 be approved and signed as an accurate record by Cllr McKinlay.

3. EXTERNAL REPORTS

(a) County Councillor Hohler

Cllr Hohler has provided a report: The KCC Draft budget is now out for consultation. It is balanced and the deficit which was concerning us has now been remedied. There have been some very difficult decisions to make.

(b) Borough Councillors Kemp and Montague

There was no report.

(c) Police

There was no report. An Annual Policing Review has been circulated.

4. PLANNING

(a) Plans Received for Comment

- i. **TM/22/02555/FL - Land West Of Callis Court, London Road** -Change of use of Callis Court Barn from equestrian to residential (Class C3) through the conversion of the existing building. Change of use of the land to domestic garden
There were NO OBJECTIONS.

(b) Approvals

- i. **TM/22/01343/AGN - Land North Of Woodgate Road** - Prior Agricultural Notification for upgraded of forest tracks in Ryarsh Wood, accessed via a metal gate located at the junction of Park Farm Road, Chapel Street and Workhouse Lane or from Woodgate Road next to Woodgate Cottage. **PRIOR APPROVAL NOT REQUIRED.**
- ii. **TM/22/02245/LB – The Holmes, The Street** – Listed Building Application: Like for like replacement of all windows to North East elevation

(c) Refusals

There were no refusals to report.

(d) Any other Planning Matters

- i. **TM/22/02719/FL - 2 Ryarsh Place Cottages, Birling Road** - Two storey side/rear extension, single storey rear extensions, entrance porch and associated landscaping.
NO OBJECTIONS.

- ii. The Clerk was asked to find out from TMBC how many objections were filed under the Local Plan Consultation to the sites in Ryarsh.

5. MATTERS ARISING

(a) Clerks Actions Since Last Meeting

- The newsletter was prepared and circulated.
- Liaised with Zoll about collection of the defibrillator. There is some confusion about whether the defibrillator was removed and returned, but Zoll have indicated it has not been checked yet. The Clerk was asked to find out if they could they put a replacement in while ours is removed.
- Written to Mark and Deborah Nankivell about the Christmas Tree
- Accepted the renewal of the electricity contract

(b) To consider KALC Civility and Respect Project: Take the Pledge

Cllr McKinlay wasn't able to attend the KALC AGM and the paperwork hasn't been sent out. Cllr McKinlay will look into this further when the Minutes are received.

(c) To receive update – defibrillator and order of new pads

Due to Christmas and staff shortages the defibrillator has not been taken away by ZOLL to be checked. When it has been checked the Clerk will order new pads.

(d) To consider Ryarsh School Hardship Fund

This suggestion was made by Birling Parish Council, for families struggling with things they need from school. They are working on a full proposal but are canvassing for views from those interested in joining in the fund. It has been suggested that in the region of a couple of hundred pounds a year will be needed to be allocated through delegated powers to the Clerk.

It was AGREED to respond and say yes, the Parish Council is interested, and find out what should we do and how will it work. Cllr Yates will be invited to come and talk at the next meeting.

(e) Buses

An email was circulated from Cllr Mike Taylor with suggestions following his meeting with Norman Kemp of Nu-Venture. There was a discussion. It was noted that not many people from Ryarsh use the buses, even school children. Cllrs will wait for further proposals.

(f) To consider Emergency Plan

Cllr McKinlay will progress this when she is able.

It was reported that the leak at Old School Lane has been stopped after 5 months.

The Church Road leak is still ongoing and has been for a similar time. The water company has looked at it and there have been road closures but it hasn't been fixed.

(g) To consider Fire Hydrant Inspections

Cllrs Sutton and Barton will carry out the inspections when Cllr Barton is available.

(h) Parish Council Projects

There are no questions to discuss at the moment. Coronation Celebrations could be considered.

6. OPEN SESSION – Public Question Time

It was reported that there are Guinness cans, Benson and Hedges packets and broken small white wine bottles left outside the pub yesterday and every other day on the footpath around the back The Street near the yellow grit/sand box. There has also been glass on Old School Lane. It looks as if they are being left as someone or a group walk through the village. The Clerk will report this to the PCSO.

Reported car smashed into tree. Reported 2 1/1 weeks ago and it is still there. No police tape around it. Outside the pumping station at the bottom of Park Farm Road on the corner. Air bags had gone off and there is blood in the car.

There have been lots of attempted break ins on Ryarsh Park.

The resident has cleared a fallen oak tree that had had blocked the footpath at the back of The Street and was thanked for this.

7. PARISH COUNCILLOR REPORTS

- i. Highways Meeting 10.01.23
Cllr McKinlay will be attending the meeting with the new Steward for Ryarsh.
- ii. Ryarsh Primary School meeting 06.01.23
Cllr McKinlay was unable to attend.
- iii. Highways Improvement Plan Meeting 24.01.23
Cllr McKinlay and the Clerk will attend.
- iv. KALC and Ryarsh Community Awards 2023
Requests for nominations have been circulated.
- v. Borough and Parish Council Elections 04.05.23
Noted.

8. MONTHLY CHECK LIST

- (a) To receive reports about
 - i. Highways, Footpaths and Footways
A gully has collapsed opposite Brookline. Opposite the cottage Brooks Cottage. Over last couple of days it has got worse. Cllr McKinlay will mention this in her meeting with the Highways Steward
 - ii. Street lights
There were no issues to report.
 - iii. Parish property: Defibrillator, Ryarsh Resource Room
There was nothing to report.
- (b) Play Area and Recreation Ground
There was nothing to report.

9. FINANCIAL MATTERS

- (a) To consider and approve invoice payments
The following accounts for payment were approved. The payments will be authorised by Cllrs and Cllr McKinlay and Martin.

Payee	Description	Total
	Payment Approved at December Meeting	
PSR Lighting	Streetlight Maintenance December 2022	£116.40
Clerk	Salary January 2023	£904.74
HMRC	PAYE and NI January 2023	£110.57
Clerk	Expenses December 2022	£9.10

Payment to N Power for Electricity for December 2022 of £153.72 will be paid by Direct Debit.

- (b) To receive bank statements, consider and approve financial statements for signature and to monitor budget
These have been circulated and considered by Cllrs. The statement was approved and was signed by Cllr McKinlay.
- (c) To consider Recreation Ground Maintenance Contract Renewal
Renewal papers have not been received yet.

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(d) To approve budget for 2023-2024

There was a discussion and Councillors approved a budget of £49,495 for 2023-24.

Employment Costs	£13,253
Clerk and Councillors Expenses	£450
Consumables – stationary, ink etc	£300
Insurance	£1,500
Burial Grounds – Grass Cutting	£1,200
Open Spaces – Recreation Ground Grass Cutting	£2,400
Open Spaces – Play Area	£10,620
Audit	£450
Professional Fees and Admin	£2,395
Highways Improvement Plan	£7,000
Streetlights	£3,512
Parish Property	£1,720
Contingency	£2,000
Donations	£475
Village Hall	£1,000
Training	£620
Subscriptions	£600
Total	£49,495

The budget for 2022-2023 was £46,890 which is an increase of £2,605. This is to cover the increase in costs for employment, electricity, maintenance contract etc. There is also provision for a new bench for Ryarsh Park, an allowance towards work for the Highways Improvement Plan and also for modernisation works to the play area.

(e) To approve precept request for 2023-2024

The budget has increased by £2,605 from 2022/23. Cllrs AGREED to increase the precept request by that amount. This results in a precept request of £28,360 and the balance of £21,127 to be funded from Parish Reserves. It was noted that this would mean a payment of £75.89 per Band D property.

This is an increase of £6.94 per Band D property. It was noted that the precept has not increased since 2019.

(f) To consider any other financial matters

There were no other financial matters.

10. MATTERS FOR NEXT MEETING

There were no matters.

The Meeting concluded at 8.44pm

Date of the next Parish Council Meeting is **Monday 13th February 2023** at 8pm

Signed 

Dated 13.2.23