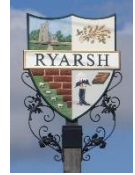


**PLEASE NOTE CHANGE OF VENUE – RYARSH CHURCH HALL, ME19 5LB
AND CHANGE IN START TIME – 7.30PM**



To all Members of the Parish Council

You are hereby summoned to attend a meeting of the Parish Council on **Monday 13th May 2024** in the Church Hall, Church Road at **7:30pm**

Lynne Mackie

Lynne Mackie, Parish Council Clerk

Date of Issue: Tuesday 7th May 2024

AGENDA

1. **APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST** - To receive and note apologies for absence and to receive declarations of pecuniary and non-pecuniary interest
2. **MINUTES** - To receive and approve the Minutes of the meeting held on **8th April 2024** for signature
3. **EXTERNAL REPORTS**
 - (a) County Councillor
 - (b) Borough Councillors
 - (c) Police
4. **PLANNING** (available to view at www.tmbc.gov.uk or www.kent.gov.uk)
 - (a) Applications
 - (b) Approvals
 - i. **TM/23/03515 – Baptist Chapel, Chapel Street** - Change of use and conversion from Chapel to C3 (Dwelling) with side dormer and associated alterations
 - ii. **24/00404/PA - The Barn, Chapel Street** - Tree Notification Conservation Area - 2x Ash trees (Applicants ref T1) previously reduced - reduce back to previous reduction points, reducing back by 1.5 metres. This is part of the trees maintenance
 - iii. **24/00231 – 8 Chapel Close** - Demolition of existing front entrance porch, conservatory and wc/store to rear. Erection of a new single storey front porch and two storey rear extension.
 - (c) Refusals
 - (d) Any other Planning Matters
Proposed Quarry at Land West of Roughetts Road – Public Consultation
5. **MATTERS ARISING**
 - (a) To consider TMBC Parish Infrastructure Plan
 - (b) To receive update about Highways Improvement Plan
 - (c) National Highways – National Emergency Area Retrofit Programme - M20 J 3-5, from 22.05.24
 - (d) To note delivery of Unknown Tommy and Women in War Statue Pair
 - (e) To receive updates on Parish Council Projects – Picnic Bench (Ryarsh Park), Notice Board (Birling Road)
 - (f) To approve change of date of September Meeting – 02.09.24
6. **OPEN SESSION** – Public Question Time
7. **PARISH COUNCILLOR REPORTS** - To receive updates and reports
8. **MONTHLY CHECK-LIST:** To receive reports about
 - (a) Play Area and Recreation Ground
 - (b) Highways, Footpaths and Footways, Street lights
 - (c) Parish Property: Defibrillator, Ryarsh Resource Room
9. **FINANCIAL INFORMATION**
 - (a) To receive bank statements, consider and approve financial statements for signature and monitor budget
 - (b) To consider and approve invoice payments
 - (c) To consider and approve Insurance Renewal due 01.06.23

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- (d) To approve Statement of Internal Control, Supporting Statement and Fixed Asset Register
- (e) To approve End of Year Financial Statement and Bank Reconciliation Statement 2023-2024
- (f) End of Year Audit Update (AGAR) 2023-2024

10. **MATTERS FOR NEXT MEETING**

DATE OF NEXT PARISH COUNCIL MEETING

Next Meeting to be held on **Monday 10th June 2024 – 7.30** Ryarsh Church Hall, Church Road